

From: Peter Sass – Head of Democratic Services

To: Kent and Medway Police and Crime Panel – 5 February 2013

Subject: Complaints Sub-Panel

Summary: This report invites the Kent and Medway Police and Crime Panel to agree the membership and Terms of Reference for the Complaints Sub-Panel

Unrestricted

1. Introduction

1.1 The Kent and Medway Police and Crime Panel, on 29 November 2012, agreed to delegate responsibility for initial registration, assessment, recording and disapplication (where applicable) of complaints to the Kent Police and Crime Commissioner's Chief Executive/Monitoring Officer

1.2 In addition that a Sub-Panel would be established with the following Terms of Reference:

- a. To deal with complaints where local resolution by the Police and Crime Panel is appropriate
- b. To consider the arrangements to revise the interim complaints system after a suitable period of time
- c. To determine the oversight and recording procedures for the Panel is establish
- d. To ensure that the outcomes of the complaints process were used to inform organisational and individual learning and behaviour.

1.3 It was agreed that the Complaints Sub-Panel should not contain too many Members given its role and the consensus of opinion was that a Panel of up to 6 members (the Vice-Chairman and 2 other Conservatives, 1 Lib Dem, 1 Labour and 1 Independent) would be appropriate and members were also keen to ensure that there was a geographical spread of members from across Kent and Medway.

We have received expressions of interest from the following members:

Authority name	Nomination	Political Group
Medway Council	Councillor Mike O'Brien	Cons
Ashford Borough Council	Councillor Gerry Clarkson CBE	Cons
Canterbury City Council	Councillor Pat Todd	Cons
Gravesham Borough Council	Councillor John Burden	Labour
Maidstone Borough Council	Councillor Annabelle Blackmore	Cons
Shepway District Council	Councillor David Monk	Cons
Thanet District Council	Councillor Mrs Iris Johnston	Labour
Maidstone Borough Council - Co-opted member	Councillor Ian Chittenden	Lib Dem
Independent Co-opted member	Mr Dan McDonald	
Independent Co-opted member	Mr Gurvinder Sandher	

1.4 The Panel is invited to note that the two independent Members have made the suggestion that they could alternate as members of the Sub Panel, although it would be advisable if the same members dealt with a particular complaint from beginning to end for reasons of consistency and natural justice, particularly if for whatever reason, the Sub Panel decided to defer consideration of any particular complaint.

1.5 Accordingly, the Panel is asked to agree on the membership of the complaints sub-panel given that the previous suggestion was for a sub-panel of 6 members.

2. Recommendation

2.1 The Kent and Medway Police and Crime Panel is asked to approve the establishment and membership of the Complaints Sub-Panel, with the Terms of Reference as set out in paragraph 1.2 above.
